

Registering for the Webinar

- 1. Click the following link to begin the registration process: <u>https://education.mededseminars.net/bundle/advanced-oncology-certified-nurse-practitioner-exam-</u> <u>review-ucsf-apr-3-4-2023</u>
- 2. Select each day that you will be attending the webinar. Each day must be selected separately. This is a 2-day review course, so both days are required.
 - a. UCSF EMPLOYEES: Register as "Host Registrant \$0.00" for BOTH DAYS. A valid UCSF employee ID# will be required to complete registration.
 - b. **EXTERNAL REGISTRANTS:** Register as "General Registrant \$62.50" for BOTH DAYS. Total cost for external participants is \$125.



- 3. Click "Add to Cart" located at the bottom of the page to be taken to the Shopping Cart.
- 4. Click "Proceed to Checkout" located at the bottom of the page.
- 5. If you don't have an account, click "Create an Account" and complete the registration process. *Please save your account information as this is how you will access the webinar.*
- 6. Click "Click here to Continue" located at the bottom of the page, and again at the bottom of the Registrant Confirmation page.
- 7. Confirm your cart and pricing totals, then click "Click here to complete this order".
- 8. Check for your confirmation email. An email will be sent with instructions on how to access the webinar.

Viewing the Live Webinar

- 1. Prepare to log in to your account 30 minutes before the webinar begins.
- 2. Click the following link to log into your account: https://education.mededseminars.net/Account/Login
- 3. Select "Launch Webinar" for the correct date and time.

Viewing the Recorded Webinar

- 1. Once you receive an e-mail stating the webinar recording is available, log into your account. Recorded webinars are available for 30 days post-event.
- 2. Click the following link to log into your account: https://education.mededseminars.net/Account/Login
- 3. Select "Launch Recording" for the correct date and time.

After the Webinar

- 1. Click the following link to log into your account: https://education.mededseminars.net/Account/Login
- 2. Select "Evaluation and Certificate"
- 3. Complete course evaluation to earn contact hours

Technical Issues

If you have issues registering for or accessing the webinar, please contact support@mededseminars.net

